OREGON
Oregon University System
- Governing board
- Data collected from 4-year public institutions in the system
- The Oregon Department of Education has received 3 NCES Statewide Longitudinal Data Systems grants (FY07, FY09, FY09 [ARRA]), totaling over $18.8 million. The agency included its postsecondary and labor partners in the FY2009 Request for Application made possible through the American Recovery & Reinvestment Act.
- 1 of 3 state level postsecondary student unit record (SUR) systems
- Other postsecondary SURs in state (click on active link(s) to view profile):
  Oregon Department of Community Colleges and Workforce Development
  Oregon Student Assistance Commission (not included in study)

BACKGROUND INFORMATION

SUR Name **Student Centralized Administrative Reporting File (SCARF)**

Year SUR Established **1979**

Last period of upgrade/modification **Since 2000**
    Start up funds received **no**
    Recurring funds received **yes**

Reasons SUR was Established
- institutional resource allocation/funding formula
- IPEDS reporting
- tracking student retention/graduation
- tracking students across institutions

Legal Authority to Collect Data
- state law creating coordinating or governing board

INSTITUTIONAL COVERAGE, TYPES OF DATA, AND METADATA

Institutional Coverage
- 4-year public

IPEDS Roles
Verification
- coordinator
- keyholder

Reporting
- coordinator
- keyholder

Participation in IPEDS Surveys
- 12-month Enrollment (E12)
- Completions (C)
- Human Resources (Employees by Assigned Position (EAP), Fall Staff (S), and Salaries (SA))
- Fall Enrollment (EF)
- Graduation Rate (GRS)
- Finance (F)

Types of Data Collected
- K-12 academic history (*high school, admissions test scores*)
- postsecondary academic history (*placement test scores, transfer*)
- demographic
- postsecondary enrollment
- course-level information
- financial aid
- completions
- non-credit instructional activity (*pre-college courses [remedial, developmental], continuing education courses*)
- faculty/staff

Authority to Change Data Elements/Definitions
- agency/entity staff

Internal Primary Key(s) to Build Longitudinal Records
- Social Security Number *(no plans to discontinue use as internal primary key)*
- K-12 student identifier
- internally generated student identifier

Metadata
business procedures
  - data element dictionary
  - data submission/reporting procedure
  - data certification forms

technical procedures
  - data validation/data checking procedure
  - data audit procedure
  - statistical mechanisms used to alert institutional user of successful or unsuccessful data validation
  - statistical mechanisms used to alert institutional user of successful or unsuccessful data audit
  - other technical procedure *(require 'sign off' by campus after data passes all validations and business rules)*

USES OF SUR DATA

Current Uses and Purposes
- decision-/policymaking
- generating reports and statistics (internal and external)
- consumer information for prospective students
- research
- cross-sector collaboration (K-12, labor, etc.)
- other purpose *(match with National Student Clearinghouse)*

Types of Reports
- completions
- course cost analysis
- distance education
- dual credit/dual enrollment
- enrollment
- financial aid
- high school feedback
- institutional profile, public
- institutional profile, private
- mobility/migration
- performance measures
- remediation
- retention
- transfer ([sample](#))

Audiences Receiving Some or All Reports
governor's office, legislature, coordinating or governing board, K-12 (agency, districts, and/or schools), other state agencies, federal agencies, general public, other audience (internal agency department use [OUS Finance and Administration - Budget and Controllers Offices])

LINKING ARRANGEMENTS WITH AGENCIES, STATES, AND ORGANIZATIONS

State P-20 Data Warehouse no

Links to State Agencies/Entities
- state financial aid agency/entity
- state education agency (K-12)
> **Access to K-12 agency elements** *yes*

Links to Other States no

Links to External Organizations
- National Student Clearinghouse
- Western Interstate Commission for Higher Education

Primary IDs Used in Matching
- Social Security Number
- K-12 ID

Demographic Elements Used in Matching
- name
- date of birth
- gender
- other data element *(ID of high school and year graduated)*

Legal Mechanisms Enabling Linking
- attorney general opinion/statement
- memorandum of agreement/understanding

Barriers to Linking
- legislation *(lack of legislation)*
- resources
- lack of common identifiers/crosswalks
- coordination with other state authorities/administrators
- FERPA concerns
- lack of interest from other agencies
- other barrier *(statute assigning personal liability [and large fines] for violation of privacy laws)*

MECHANISMS TO ENSURE DATA QUALITY

Responsibility for Entering Data
- appropriate institutional/campus personnel

Responsibility for Checking/Verifying Data
- appropriate institutional/campus personnel

Method of Informing IR Personnel of Data Submission Inconsistencies
- manual notification (e.g., email, phone call from agency/entity)

On-site Institutional Data Audits yes
> **Frequency** as needed

Professional Development for IR Professionals yes
> **Mandatory?** no
> **Frequency** annually

DATA ELEMENTS COLLECTED

Postsecondary Elements (36)
demographic
- ✓ - student name
- ✓ - date of birth
- ✓ - gender
- ✓ - race/ethnicity
- ✓ - Social Security Number
- ✓ - K-12 identification number
- ✓ - Institutional identification number
- ✓ - student identification number
- ✓ - citizenship
- ✓ - state residency status

postsecondary academic history
- ✓ - admissions scores
- - placement scores
- ✓ - prior college(s) attended
- ✓ - transfer credits

enrollment status
- ✓ - degree seeking status
- ✓ - attendance status (full-/part-time)
- ✓ - 1st term of academic history
- ✓ - program/major

financial aid
- ✓ - dependency status
- ✓ - family income
- ✓ - federal financial aid
- ✓ - state financial aid
- ✓ - institutional financial aid
- ✓ - other financial aid
- - merit-based financial aid
- - need-based financial aid
- ✓ - FAFSA fields

academic activity
- ✓ - course title
- ✓ - course mode of instruction
- ✓ - course grade
- ✓ - term student credit hours (SCH) attempted
- ✓ - term SCH earned

academic attainment
- ✓ - degree awarded
- ✓ - degree date
- ✓ - cumulative SCH earned
- ✓ - cumulative GPA

K-12 Elements (13)
demographic
- ✓ - student free and reduced-price lunch eligibility
- ✓ - language spoken at home
- ✓ - disability status

high school background
- ✓ - high school attended
- ✓ - district/school code
- - student resident county-district code

academic activity
- - date student enrolled
- - course type
- - course title
- - course grade

academic attainment
- ✓ - high school GPA
- ✓ - high school graduation date
- ✓ - assessment scores

Labor/Workforce Elements (15)
- - employer ID number
- - employer size (# of employees monthly)
- - employer county
- - wages earned
- - wage type code
- - hours worked
- - employment quarter code
- - employment year
- - date student/employee applied for Unemployment Insurance (UI)
- - date student first received UI check
- - other agencies providing services to student while student is receiving UI
- - U.S. Census North American Industry Classification System (NAICS) code
- - U.S. Census NAICS title
- - U.S. Department of Labor Standard Occupational Classification (SOC) code
- - U.S. Department of Labor SOC title