

## VIRGINIA

### State Council of Higher Education for Virginia

- Coordinating board
- Data collected from 2-year public, 4-year public, and independent (private, non-profit) institutions in the state
- Financial aid entity
- The Virginia Department of Education has received 2 NCES Statewide Longitudinal Data Systems grants (FY07, FY09 [ARRA]), totaling over \$23.5 million. The agency included its postsecondary and labor partners in the FY2009 Request for Application made possible through the American Recovery & Reinvestment Act.
- 1 of 2 state level postsecondary student unit record (SUR) systems
- Other postsecondary SURs in state (click on active link(s) to view profile):  
**Virginia's Community Colleges (not included in study)**

### BACKGROUND INFORMATION

SUR NAME **State Council of Higher Education for Virginia**

#### Data Warehouse

Year SUR Established **1992**

Last period of upgrade/modification **Since 2000**

Start up funds received **no**

Recurring funds received **no**

#### Reasons SUR was Established

- legislative compliance
- institutional resource allocation/funding formula
- IPEDS reporting
- tracking student retention/graduation

#### Legal Authority to Collect Data

- state law creating coordinating or governing board
- coordinating or governing board policy interpreting state law(s)

### INSTITUTIONAL COVERAGE, TYPES OF DATA, AND METADATA

#### Institutional Coverage

- 2-year public
- 4-year public
- independent (private, non-profit)

#### IPEDS Roles

##### Verification

- coordinator

##### Reporting

- coordinator

#### Participation in IPEDS Surveys

- Institutional Characteristics (IC)
- 12-month Enrollment (E12)
- Completions (C)
- Human Resources (Employees by Assigned Position (EAP), Fall Staff (S), and Salaries (SA))
- Fall Enrollment (EF)
- Graduation Rate (GRS)
- Finance (F)
- Student Financial Aid (SFA)

#### Types of Data Collected

- postsecondary academic history (*placement test scores, transfer*)
- demographic
- postsecondary enrollment
- course-level information
- finance (*tuition, fees, fiscal management*)
- financial aid
- completions
- non-credit instructional activity (*pre-college courses [remedial, developmental]*)
- academic program inventory
- institutional characteristics
- facilities/capital projects
- labor/workforce/Unemployment Insurance

#### Authority to Change Data Elements/Definitions

- agency/entity staff

#### Internal Primary Key(s) to Build Longitudinal Records

- Social Security Number (*plans to discontinue use as internal primary key*)
- statewide student identifier

#### Metadata

##### business procedures

- data element dictionary
- data submission/reporting procedure
- data certification forms

##### technical procedures

- data validation/data checking procedure
- data audit procedure
- statistical mechanisms used to alert institutional user of successful or unsuccessful data validation
- other technical procedure (*nearly immediate publication of the data*)

#### USES OF SUR DATA

##### Current Uses and Purposes

- decision-/policymaking
- generating reports and statistics (internal and external)
- consumer information for prospective students
- research
- cross-sector collaboration (K-12, labor, etc.)

**Types of Reports**

- completions (*independent institutions included*)
- dual credit/dual enrollment (*independent institutions included*)
- enrollment (*independent institutions included*)
- facilities utilization
- financial aid
- institutional finance
- institutional profile, public
- institutional profile, private (*independent institutions included*)
- performance measures
- remediation
- retention (*independent institutions included*)
- transfer (*independent institutions included*)
- tuition/fees/college costs

**Audiences Receiving Some or All Reports**

governor's office, legislature, coordinating or governing board, K-12 (agency, districts, and/or schools), other state agencies, general public, other audience (other institutions and associations)

**LINKING ARRANGEMENTS WITH AGENCIES, STATES, AND ORGANIZATIONS**

**State P-20 Data Warehouse** no

**Links to State Agencies/Entities**

- labor/workforce

**Access to labor/workforce agency elements** yes

- corrections

**Links to Other States** no

**Links to External Organizations** no

**Primary IDs Used in Matching**

- Social Security Number

**Demographic Elements Used in Matching**

- name
- date of birth
- gender

**Legal Mechanisms Enabling Linking** not applicable

**Barriers to Linking** not applicable

**MECHANISMS TO ENSURE DATA QUALITY**

**Responsibility for Entering Data**

- appropriate institutional/campus personnel

**Responsibility for Checking/Verifying Data**

- appropriate institutional/campus personnel

**Method of Informing IR Personnel of Data Submission Inconsistencies**

- manual notification (e.g., email, phone call from agency/entity)
- automated notification (e.g., web-based, program-based method)

**On-site Institutional Data Audits** no

**Professional Development for IR Professionals** yes

**Mandatory?** no

**Frequency** annually

**DATA ELEMENTS COLLECTED**

**Postsecondary Elements (36)**

- demographic*
- ✓ - student name
- ✓ - date of birth
- ✓ - gender
- ✓ - race/ethnicity
- ✓ - Social Security Number
- ✓ - K-12 identification number
- ✓ - Institutional identification number
- ✓ - student identification number
- ✓ - citizenship
- ✓ - state residency status
- postsecondary academic history*
- ✓ - admissions scores
- placement scores
- ✓ - prior college(s) attended
- transfer credits
- enrollment status*
- ✓ - degree seeking status
- ✓ - attendance status (full-/part-time)
- 1<sup>st</sup> term of academic history
- ✓ - program/major
- financial aid*
- ✓ - dependency status
- ✓ - family income
- ✓ - federal financial aid
- ✓ - state financial aid
- ✓ - institutional financial aid
- ✓ - other financial aid
- ✓ - merit-based financial aid
- ✓ - need-based financial aid
- ✓ - FAFSA fields
- academic activity*
- ✓ - course title
- ✓ - course mode of instruction
- ✓ - course grade
- ✓ - term student credit hours (SCH) attempted
- ✓ - term SCH earned
- academic attainment*
- ✓ - degree awarded
- degree date
- cumulative SCH earned
- cumulative GPA

**K-12 Elements (13)**

- demographic*
- student free and reduced-price lunch eligibility
- language spoken at home
- disability status
- high school background*
- ✓ - high school attended
- district/school code
- student resident county-district code
- academic activity*
- date student enrolled
- course type
- course title
- course grade
- academic attainment*
- high school GPA
- high school graduation date
- assessment scores

**Labor/Workforce Elements (15)**

- ✓ - employer ID number
- ✓ - employer size (# of employees monthly)
- ✓ - employer county
- ✓ - wages earned
- ✓ - wage type code
- hours worked
- ✓ - employment quarter code
- ✓ - employment year
- date student/employee applied for Unemployment Insurance (UI)
- date student first received UI check
- other agencies providing services to student while student is receiving UI
- U.S. Census North American Industry Classification System (NAICS) code
- U.S. Census NAICS title
- ✓ - U.S. Department of Labor Standard Occupational Classification (SOC) code
- U.S. Department of Labor SOC title