

## VERMONT

### Vermont State Colleges

- Governing board
- Data collected from 2-year public and 4-year public institutions in the system
- 1 of 3 state level postsecondary student unit record (SUR) systems
- Other postsecondary SURs in state (click on active link(s) to view profile): [University of Vermont](#)  
[Vermont Student Assistance Corporation](#) (not included in study)

#### BACKGROUND INFORMATION

SUR NAME **N/A**

Year SUR Established **2002**

Last period of upgrade/modification **Since 2000**

Start up funds received **yes**

Recurring funds received **yes**

#### Reasons SUR was Established

- institutional resource allocation/funding formula
- awarding financial aid
- IPEDS reporting
- tracking student retention/graduation
- tracking students across institutions
- other federal mandates Storing and reporting Foreign Student information
- other reason (*operational database for all five of the Vermont State Colleges*)

#### Legal Authority to Collect Data

- other legal authority (*student information system is the operational database for all student information; required part of being a college and needs no extra authorization from outside*)

#### INSTITUTIONAL COVERAGE, TYPES OF DATA, AND METADATA

##### Institutional Coverage

- 2-year public
- 4-year public

##### IPEDS Roles

###### Verification

- coordinator

###### Reporting

- coordinator
- keyholder

##### Participation in IPEDS Surveys

- Institutional Characteristics (IC)
- 12-month Enrollment (E12)
- Completions (C)
- Human Resources (Employees by Assigned Position (EAP), Fall Staff (S), and Salaries (SA))
- Fall Enrollment (EF)
- Graduation Rate (GRS)
- Finance (F)
- Student Financial Aid (SFA)

#### Types of Data Collected

- postsecondary academic history (*placement test scores, transfer*)
- demographic
- postsecondary enrollment
- course-level information
- finance (*tuition, fees, fiscal management*)
- financial aid
- completions
- academic program inventory
- faculty/staff
- institutional characteristics

#### Authority to Change Data Elements/Definitions

- agency/entity staff
- group that includes appropriate institutional/campus personnel

#### Internal Primary Key(s) to Build Longitudinal Records

- Social Security Number (*no plans to discontinue use as internal primary key*)
- internally generated student identifier

#### Metadata

##### business procedures

- data element dictionary

#### USES OF SUR DATA

##### Current Uses and Purposes

- decision-/policymaking
- generating reports and statistics (internal and external)
- consumer information for prospective students
- research

##### Types of Reports

- completions
- distance education
- dual credit/dual enrollment
- enrollment
- financial aid
- institutional finance
- institutional profile, public
- performance measures
- remediation
- retention
- transfer
- tuition/fees/college costs

**Audiences Receiving Some or All Reports**

legislature, federal agencies, general public, other audience (internal administrators at the colleges)

**LINKING ARRANGEMENTS WITH AGENCIES, STATES, AND ORGANIZATIONS**

**State P-20 Data Warehouse** no

**Links to State Agencies/Entities**

-state financial aid agency/entity

**Links to Other States** no

**Links to External Organizations**

-National Student Clearinghouse  
-U.S. Department of Education (FAFSA financial aid data, Common Origination and Disbursement)

**Primary IDs Used in Matching**

-Social Security Number

**Demographic Elements Used in Matching** no

**Legal Mechanisms Enabling Linking**

-legislative mandate

**Barriers to Linking** not applicable

**MECHANISMS TO ENSURE DATA QUALITY**

**Responsibility for Entering Data**

-office/division within agency/entity  
-appropriate institutional/campus personnel

**Responsibility for Checking/Verifying Data**

-office/division within agency/entity  
-appropriate institutional/campus personnel

**Method of Informing IR Personnel of Data Submission Inconsistencies**

-manual notification (e.g., email, phone call from agency/entity)

**On-site Institutional Data Audits** no

**Professional Development for IR Professionals** yes

**Mandatory?** no

**Frequency** as needed

**DATA ELEMENTS COLLECTED**

**Postsecondary Elements (36)**

- demographic*
- ✓ - student name
- ✓ - date of birth
- ✓ - gender
- ✓ - race/ethnicity
- ✓ - Social Security Number
- K-12 identification number
- ✓ - Institutional identification number
- ✓ - student identification number
- ✓ - citizenship
- ✓ - state residency status
- postsecondary academic history*
- ✓ - admissions scores
- ✓ - placement scores
- ✓ - prior college(s) attended
- ✓ - transfer credits
- enrollment status*
- ✓ - degree seeking status
- ✓ - attendance status (full-/part-time)
- ✓ - 1<sup>st</sup> term of academic history
- ✓ - program/major
- financial aid*
- ✓ - dependency status
- family income
- ✓ - federal financial aid
- ✓ - state financial aid
- ✓ - institutional financial aid
- ✓ - other financial aid
- ✓ - merit-based financial aid
- ✓ - need-based financial aid
- ✓ - FAFSA fields
- academic activity*
- ✓ - course title
- ✓ - course mode of instruction
- ✓ - course grade
- ✓ - term student credit hours (SCH) attempted
- ✓ - term SCH earned
- academic attainment*
- ✓ - degree awarded
- ✓ - degree date
- ✓ - cumulative SCH earned
- ✓ - cumulative GPA

**K-12 Elements (13)**

- demographic*
- student free and reduced-price lunch eligibility
- language spoken at home
- disability status
- high school background*
- ✓ - high school attended
- district/school code
- student resident county-district code
- academic activity*
- date student enrolled
- course type
- course title
- course grade
- academic attainment*
- ✓ - high school GPA
- ✓ - high school graduation date
- assessment scores

**Labor/Workforce Elements (15)**

- employer ID number
- employer size (# of employees monthly)
- employer county
- wages earned
- wage type code
- hours worked
- employment quarter code
- employment year
- date student/employee applied for Unemployment Insurance (UI)
- date student first received UI check
- other agencies providing services to student while student is receiving UI
- U.S. Census North American Industry Classification System (NAICS) code
- U.S. Census NAICS title
- U.S. Department of Labor Standard Occupational Classification (SOC) code
- U.S. Department of Labor SOC title