

## WASHINGTON

### Washington Higher Education Coordinating Board

- Coordinating board
- Data collected from 2-year public, 4-year public, independent (private, non-profit), proprietary (private, for-profit), and tribal institutions in the state
- Financial aid entity
- The Washington State Office of Superintendent of Public Instruction has received 2 NCEC Statewide Longitudinal Data Systems grants (FY09, FY09 [ARRA]), totaling over \$23.2 million. The agency included its postsecondary and labor partners in the FY2009 Request for Application made possible through the American Recovery & Reinvestment Act.
- 1 of 4 state level postsecondary student unit record (SUR) systems
- Other postsecondary SURs in state (click on active link(s) to view profile):

[Washington Office of Financial Management](#) [Washington State Board for Community & Technical Colleges](#)  
[Workforce Training and Education Coordinating Board](#) (not included in study)

### BACKGROUND INFORMATION

SUR NAME **Unit Record Report**

Year SUR Established **1972**

Last period of upgrade/modification **Since 2000**

Start up funds received **no**

Recurring funds received **no**

### Reasons SUR was Established

- legislative compliance
- other reason (*evaluate current state aid; design a state aid program that supplements and complements existing federal, state, and institutional programs*)

### Legal Authority to Collect Data

- state law creating coordinating or governing board

### INSTITUTIONAL COVERAGE, TYPES OF DATA, AND METADATA

#### Institutional Coverage

- 2-year public
- 4-year public
- independent (private, non-profit)
- proprietary (private, for-profit)
- tribal

#### IPEDS Roles

##### Verification

- coordinator

##### Reporting

- coordinator

**Participation in IPEDS Surveys** not applicable

#### Types of Data Collected

- demographic
- postsecondary enrollment
- financial aid

### Authority to Change Data Elements/Definitions

- agency/entity staff
- group that includes appropriate institutional/campus personnel

### Internal Primary Key(s) to Build Longitudinal Records

Social Security Number (*no plans to discontinue use as internal primary key*)

### Metadata

#### business procedures

- data element dictionary
- data submission/reporting procedure

#### technical procedures

- data validation/data checking procedure
- data audit procedure
- statistical mechanisms used to alert institutional user of successful or unsuccessful data validation

### USES OF SUR DATA

#### Current Uses and Purposes

- decision-/policymaking
- generating reports and statistics (internal and external)
- research
- cross-sector collaboration (K-12, labor, etc.)

#### Types of Reports

Aggregate instead of SUR data is used to generate reports

#### Audiences Receiving Some or All Reports

not applicable

**LINKING ARRANGEMENTS WITH AGENCIES, STATES, AND ORGANIZATIONS**

**State P-20 Data Warehouse** yes

**Managing Agency** Education Research & Data Center within Office of Financial Management

**Host Agency** Washington Office of Financial Management

**Contributors**

Higher Education Coordinating Board, State Board for Community and Technical Colleges, Office of Superintendent of Public Instruction, Employment Security Department, Office of Financial Management, State Board of Education, Professional Educators Standards Board, Department of Early Learning, institutions of higher education (directly)

**Links to State Agencies/Entities**

-Washington Office of Financial Management

**Links to Other States** no

**Links to External Organizations** no

**Primary IDs Used in Matching**

-Social Security Number

**Demographic Elements Used in Matching**

-name

-date of birth

-gender

**Legal Mechanisms Enabling Linking**

-legislative mandate

**Barriers to Linking** not applicable

**MECHANISMS TO ENSURE DATA QUALITY**

**Responsibility for Entering Data**

-appropriate institutional/campus personnel

**Responsibility for Checking/Verifying Data**

-appropriate institutional/campus personnel

**Method of Informing IR Personnel of Data Submission Inconsistencies**

-manual notification (e.g., email, phone call from agency/entity)

-automated notification (e.g., web-based, program-based method)

**On-site Institutional Data Audits** no

**Professional Development for IR Professionals** yes

**Mandatory?** no

**Frequency** annually

**DATA ELEMENTS COLLECTED**

**Postsecondary Elements (36)**

- demographic*
- ✓ - student name
- ✓ - date of birth
- ✓ - gender
- ✓ - race/ethnicity
- ✓ - Social Security Number
- K-12 identification number
- ✓ - Institutional identification number
- student identification number
- citizenship
- ✓ - state residency status
- postsecondary academic history*
- admissions scores
- placement scores
- prior college(s) attended
- transfer credits
- enrollment status*
- ✓ - degree seeking status
- ✓ - attendance status (full-/part-time)
- 1<sup>st</sup> term of academic history
- program/major
- financial aid*
- ✓ - dependency status
- ✓ - family income
- ✓ - federal financial aid
- ✓ - state financial aid
- ✓ - institutional financial aid
- ✓ - other financial aid
- ✓ - merit-based financial aid
- ✓ - need-based financial aid
- ✓ - FAFSA fields
- academic activity*
- course title
- course mode of instruction
- course grade
- term student credit hours (SCH) attempted
- term SCH earned
- academic attainment*
- degree awarded
- degree date
- cumulative SCH earned
- cumulative GPA

**K-12 Elements (13)**

- demographic*
- student free and reduced-price lunch eligibility
- language spoken at home
- disability status
- high school background*
- high school attended
- district/school code
- student resident county-district code
- academic activity*
- date student enrolled
- course type
- course title
- course grade
- academic attainment*
- high school GPA
- high school graduation date
- assessment scores

**Labor/Workforce Elements (15)**

- employer ID number
- employer size (# of employees monthly)
- employer county
- wages earned
- wage type code
- hours worked
- employment quarter code
- employment year
- date student/employee applied for Unemployment Insurance (UI)
- date student first received UI check
- other agencies providing services to student while student is receiving UI
- U.S. Census North American Industry Classification System (NAICS) code
- U.S. Census NAICS title
- U.S. Department of Labor Standard Occupational Classification (SOC) code
- U.S. Department of Labor SOC title