

## WASHINGTON

### Washington Office of Financial Management

- Executive branch agency responsible for collecting data from public baccalaureate-granting institutions; data is jointly owned with Washington Higher Education Coordinating Board
- Data collected from 4-year public and applied baccalaureate-granting 2-year colleges in the state
- The Washington State Office of Superintendent of Public Instruction has received 2 NCES Statewide Longitudinal Data Systems grants (FY09, FY09 [ARRA]), totaling over \$23.2 million. The agency included its postsecondary and labor partners in the FY2009 Request for Application made possible through the American Recovery & Reinvestment Act.
- 1 of 4 state level postsecondary student unit record (SUR) systems
- Other postsecondary SURs in state (click on active link(s) to view profile):  
[Washington Higher Education Coordinating Board](#) [Washington State Board for Community & Technical Colleges](#)  
[Workforce Training and Education Coordinating Board](#) (not included in study)

### BACKGROUND INFORMATION

SUR NAME **Public Centralized Higher Education Enrollment System (PCHEES)**

Year SUR Established **1998**

Last period of upgrade/modification **Since 2000**

Start up funds received **no**

Recurring funds received **yes**

#### Reasons SUR was Established

- legislative compliance
- audit compliance
- institutional resource allocation/funding formula

#### Legal Authority to Collect Data

- state law creating data system
- state law requiring the collection of SUR data
- administrative regulations/rules issued to interpret state law(s)
- memorandum of understanding
- other legal authority (*existence of unit record system predates state laws*)

### INSTITUTIONAL COVERAGE, TYPES OF DATA, AND METADATA

#### Institutional Coverage

- 4-year public
- other institution type (*2-year public institutions offering applied baccalaureate programs*)

#### IPEDS Roles

**Verification** not applicable

**Reporting** not applicable

**Participation in IPEDS Surveys** not applicable

#### Types of Data Collected

- K-12 academic history (*high school, admissions test scores*)
- postsecondary academic history (*placement test scores, transfer*)
- demographic
- postsecondary enrollment
- course-level information
- finance (*tuition, fees, fiscal management*)
- completions
- non-credit instructional activity (*pre-college courses [remedial, developmental]*)
- academic program inventory

#### Authority to Change Data Elements/Definitions

- agency/entity staff
- group that includes appropriate institutional/campus personnel
- other agency/entity (*Washington Higher Education Coordinating Board*)

#### Internal Primary Key(s) to Build Longitudinal Records

- internally generated student identifier

#### Metadata

##### business procedures

- data element dictionary
- data submission/reporting procedure
- data certification forms

##### technical procedures

- data validation/data checking procedure
- data audit procedure

### USES OF SUR DATA

#### Current Uses and Purposes

- decision-/policymaking
- generating reports and statistics (internal and external)
- research
- cross-sector collaboration (K-12, labor, etc.)

#### Types of Reports

- course taking patterns
- distance education
- dual credit/dual enrollment
- enrollment
- retention
- transfer

#### Audiences Receiving Some or All Reports

governor's office, legislature, coordinating or governing board, K-12 (agency, districts, and/or schools), other state agencies, general public

**LINKING ARRANGEMENTS WITH AGENCIES, STATES, AND ORGANIZATIONS**

**State P-20 Data Warehouse** yes

**Managing Agency** Education Research & Data Center within Office of Financial Management

**Host Agency** Washington Office of Financial Management

**Contributors**

Higher Education Coordinating Board, State Board for Community and Technical Colleges, Office of Superintendent of Public Instruction, Employment Security Department, Office of Financial Management, State Board of Education, Professional Educators Standards Board, Department of Early Learning, institutions of higher education (directly)

**Links to State Agencies/Entities**

- state financial aid agency/entity
- state education agency (K-12)

**Access to K-12 agency elements** yes

- labor/workforce

**Access to labor/workforce agency elements** yes

- human services
- Washington State Board for Community & Technical Colleges

**Links to Other States** no

**Links to External Organizations** no

**Primary IDs Used in Matching**

- Social Security Number
- K-12 ID
- Other ID (*Education Research and Data Center-assigned ID plus name and date of birth*)

**Demographic Elements Used in Matching**

- name
- date of birth
- gender
- race/ethnicity
- address
- other data element (*college[s] attended*)

**Legal Mechanisms Enabling Linking**

- legislative mandate
- attorney general opinion/statement
- memorandum of agreement/understanding

**Barriers to Linking**

- other barrier (*Health Insurance Portability and Accountability Act [HIPAA]*)

**MECHANISMS TO ENSURE DATA QUALITY**

**Responsibility for Entering Data**

- office/division within agency/entity

**Responsibility for Checking/Verifying Data**

- office/division within agency/entity

**Method of Informing IR Personnel of Data Submission Inconsistencies**

- manual notification (e.g., email, phone call from agency/entity)
- automated notification (e.g., web-based, program-based method)

**On-site Institutional Data Audits** no

**Professional Development for IR Professionals** no

**DATA ELEMENTS COLLECTED****Postsecondary Elements (36)**

- demographic*
- ✓ - student name
- ✓ - date of birth
- ✓ - gender
- ✓ - race/ethnicity
- ✓ - Social Security Number
- K-12 identification number
- ✓ - Institutional identification number
- ✓ - student identification number
- citizenship
- ✓ - state residency status
- postsecondary academic history*
- admissions scores
- placement scores
- ✓ - prior college(s) attended
- transfer credits
- enrollment status*
- degree seeking status
- ✓ - attendance status (full-/part-time)
- ✓ - 1<sup>st</sup> term of academic history
- ✓ - program/major
- financial aid*
- dependency status
- family income
- federal financial aid
- state financial aid
- institutional financial aid
- other financial aid
- merit-based financial aid
- need-based financial aid
- FAFSA fields
- academic activity*
- ✓ - course title
- ✓ - course mode of instruction
- course grade
- ✓ - term student credit hours (SCH) attempted
- ✓ - term SCH earned
- academic attainment*
- ✓ - degree awarded
- ✓ - degree date
- ✓ - cumulative SCH earned
- cumulative GPA

**K-12 Elements (13)**

- demographic*
- ✓ - student free and reduced-price lunch eligibility
- ✓ - language spoken at home
- ✓ - disability status
- high school background*
- ✓ - high school attended
- ✓ - district/school code
- ✓ - student resident county-district code
- academic activity*
- ✓ - date student enrolled
- ✓ - course type
- ✓ - course title
- ✓ - course grade
- academic attainment*
- ✓ - high school GPA
- ✓ - high school graduation date
- ✓ - assessment scores

**Labor/Workforce Elements (15)**

- employer ID number
- employer size (# of employees monthly)
- ✓ - employer county
- ✓ - wages earned
- ✓ - wage type code
- ✓ - hours worked
- ✓ - employment quarter code
- ✓ - employment year
- date student/employee applied for Unemployment Insurance (UI)
- date student first received UI check
- other agencies providing services to student while student is receiving UI
- ✓ - U.S. Census North American Industry Classification System (NAICS) code
- U.S. Census NAICS title
- U.S. Department of Labor Standard Occupational Classification (SOC) code
- U.S. Department of Labor SOC title