

WYOMING

Wyoming Community College Commission

- Coordinating board
- Data collected from 2-year public institutions in the state enrolling students receiving the Hathaway Scholarship
- Financial aid entity
- 1 of 2 state level postsecondary student unit record (SUR) systems
- Other postsecondary SURs in state (click on active link(s) to view profile): [University of Wyoming](#)

BACKGROUND INFORMATION

SUR NAME **N/A**

Year SUR Established **1992**

Last period of upgrade/modification **Since 2000**

Start up funds received **no**

Recurring funds received **yes**

Reasons SUR was Established

- legislative compliance
- audit compliance
- awarding financial aid
- IPEDS reporting

Legal Authority to Collect Data

- state law creating coordinating or governing board
- state law creating data system
- administrative regulations/rules issued to interpret state law(s)
- coordinating or governing board policy interpreting state law(s)

INSTITUTIONAL COVERAGE, TYPES OF DATA, AND METADATA

Institutional Coverage

- 2-year public

IPEDS Roles

Verification

- coordinator

Reporting

- coordinator
- other role (*lock 12-month Enrollment (E12) report and access report for performance measure reporting*)

Participation in IPEDS Surveys

- 12-month Enrollment (E12) [No review or verification; only locked]

Types of Data Collected

- K-12 academic history (*high school, admissions test scores*)
- postsecondary academic history (*placement test scores, transfer*)
- demographic
- postsecondary enrollment
- course-level information
- finance (*tuition, fees, fiscal management*)
- financial aid
- completions
- non-credit instructional activity (*pre-college courses [remedial, developmental], continuing education courses*)
- academic program inventory
- Adult Basic Education (*GED, Adult Basic Education, English as a Second Language*)

Authority to Change Data Elements/Definitions

- agency/entity staff
- group that includes appropriate institutional/campus personnel
- other agency/entity (*Wyoming Department of Education*)

Internal Primary Key(s) to Build Longitudinal Records

- Social Security Number (*no plans to discontinue use as internal primary key*)
- statewide student identifier
- internally generated student identifier

Metadata

business procedures

- data element dictionary
- data submission/reporting procedure

technical procedures

- data validation/data checking procedure
- statistical mechanisms used to alert institutional user of successful or unsuccessful data validation

USES OF SUR DATA

Current Uses and Purposes

- decision-/policymaking
- generating reports and statistics (internal and external)
- consumer information for prospective students
- research
- cross-sector collaboration (K-12, labor, etc.)

Types of Reports

- completions
- distance education
- enrollment
- facilities utilization
- financial aid
- institutional finance
- institutional profile, public
- non-credit instructional activity
- performance measures
- remediation
- retention
- student learning
- transfer
- tuition/fees/college costs

Audiences Receiving Some or All Reports

governor's office, legislature, coordinating or governing board, other state agencies, general public

LINKING ARRANGEMENTS WITH AGENCIES, STATES, AND ORGANIZATIONS

State P-20 Data Warehouse yes

Managing Agency Wyoming Department of Education

Host Agency Wyoming Department of Education

Contributors

Wyoming Community College Commission, Wyoming Department of Education

Links to State Agencies/Entities no

Links to Other States no

Links to External Organizations no

Legal Mechanisms Enabling Linking not applicable

Barriers to Linking

- legislation (*lack of legislation*)
- resources
- coordination with other state authorities/administrators
- incompatible systems
- data quality concerns
- FERPA concerns

MECHANISMS TO ENSURE DATA QUALITY

Responsibility for Entering Data

- appropriate institutional/campus personnel

Responsibility for Checking/Verifying Data

- appropriate institutional/campus personnel

Method of Informing IR Personnel of Data Submission Inconsistencies

- manual notification (e.g., email, phone call from agency/entity)
- other mechanism (*custom reports administered by the Commission to alert college staff on some data anomalies*)

On-site Institutional Data Audits no

Professional Development for IR Professionals no

DATA ELEMENTS COLLECTED

Postsecondary Elements (36)

- demographic*
- ✓ - student name
- ✓ - date of birth
- ✓ - gender
- ✓ - race/ethnicity
- ✓ - Social Security Number
- ✓ - K-12 identification number
- ✓ - Institutional identification number
- ✓ - student identification number
- ✓ - citizenship
- ✓ - state residency status
- postsecondary academic history*
- ✓ - admissions scores
- ✓ - placement scores
- ✓ - prior college(s) attended
- ✓ - transfer credits
- enrollment status*
- ✓ - degree seeking status
- ✓ - attendance status (full-/part-time)
- ✓ - 1st term of academic history
- ✓ - program/major
- financial aid*
- dependency status
- family income
- federal financial aid
- ✓ - state financial aid
- institutional financial aid
- other financial aid
- merit-based financial aid
- need-based financial aid
- FAFSA fields
- academic activity*
- course title
- ✓ - course mode of instruction
- course grade
- ✓ - term student credit hours (SCH) attempted
- ✓ - term SCH earned
- academic attainment*
- ✓ - degree awarded
- ✓ - degree date
- ✓ - cumulative SCH earned
- ✓ - cumulative GPA

K-12 Elements (13)

- demographic*
- student free and reduced-price lunch eligibility
- language spoken at home
- disability status
- high school background*
- ✓ - high school attended
- district/school code
- student resident county-district code
- academic activity*
- date student enrolled
- course type
- course title
- course grade
- academic attainment*
- ✓ - high school GPA
- ✓ - high school graduation date
- assessment scores

Labor/Workforce Elements (15)

- employer ID number
- employer size (# of employees monthly)
- employer county
- wages earned
- wage type code
- hours worked
- employment quarter code
- employment year
- date student/employee applied for Unemployment Insurance (UI)
- date student first received UI check
- other agencies providing services to student while student is receiving UI
- U.S. Census North American Industry Classification System (NAICS) code
- U.S. Census NAICS title
- U.S. Department of Labor Standard Occupational Classification (SOC) code
- U.S. Department of Labor SOC title